

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	PARKING: CIVIC CENTRE								
	Under cover parking - Motor Vehicles								
	Casual - Matinee & Evenings								
SB	- Artscape patrons	per vehicle		18.26	21.00	y	20.87	24.00	14.3%
SB	- Artscape patrons - (Senior Citizens)	per vehicle		11.30	13.00	y	13.04	15.00	15.4%

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18	2017/18	VAT	2018/19	2018/19	% Increase / decrease
				Recalculated excl. VAT	R incl. VAT	Yes/No	Recalculated excl. VAT	R incl. VAT	
	HIRE OF HALLS								
	ALPHEN CENTRE (H)	Category D							
	Hall								
	Mondays to Thursdays:								
SB	Commercial:	per hour		143.48	165.00	y	153.04	176.00	6.7%
SB	Private:	per hour		82.61	95.00	y	87.83	101.00	6.3%
SB	Community / Charity:	per hour		33.04	38.00	y	35.65	41.00	7.9%
	Fridays to Sundays & Public Holidays:								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:	per hour		186.09	214.00	y	199.13	229.00	7.0%
SB	Private:	per hour		98.26	113.00	y	105.22	121.00	7.1%
SB	Community / Charity:	per hour		38.26	44.00	y	41.74	48.00	9.1%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	1,186.00		#DIV/0!
SB	Private:			0.00		n	1,186.00		#DIV/0!
SB	Community:			0.00		n	1,186.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18	2017/18	VAT	2018/19	2018/19	% Increase / decrease
				Recalculated excl. VAT	R incl. VAT	Yes/No	Recalculated excl. VAT	R incl. VAT	
	PODIUM HALL (H)	Category B	Add Hall Tariff						
	MAIN HALL								
	Mondays to Thursdays:								
SB	Commercial:	per hour	Add Hall Tariff	274.78	316.00	y	293.91	338.00	7.0%
SB	Private:	per hour	Add Hall Tariff	193.04	222.00	y	206.96	238.00	7.2%
SB	Community:	per hour	Add Hall Tariff	98.26	113.00	y	105.22	121.00	7.1%

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	Fridays to Sundays								
SB	Commercial:	per hour	Add Hall Tariff	328.70	378.00	y	350.43	403.00	6.6%
SB	Private:	per hour	Add Hall Tariff	219.13	252.00	y	233.91	269.00	6.7%
SB	Community:	per hour	Add Hall Tariff	110.43	127.00	y	118.26	136.00	7.1%

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	Refundable Deposit								
SB	Commercial:		Add Hall Deposit	0.00		n	1,925.00		#DIV/0!
SB	Private:		Add Hall Deposit	0.00		n	1,110.00		#DIV/0!
SB	Community:		Add Hall Deposit	0.00		n	888.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	BELLVILLE CIVIC								
	Mondays to Thursdays								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		274.78	316.00	y	293.91	338.00	7.0%
SB	Private:	per hour		193.04	222.00	y	206.96	238.00	7.2%
SB	Community:	per hour		98.26	113.00	y	105.22	121.00	7.1%

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	Refundable Deposit								
	Commercial:			0.00		n	1,925.00		#DIV/0!
	Private:			0.00		n	1,110.00		#DIV/0!
	Community:			0.00		n	888.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	BANQUET HALL (H)	Category C							
SB	Commercial:	per hour		219.13	252.00	y	233.91	269.00	6.7%
SB	Private:	per hour		132.17	152.00	y	140.87	162.00	6.6%
SB	Community:	per hour		66.09	76.00	y	70.43	81.00	6.6%

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	Refundable Deposit								
SB	Commercial:			0.00		n	1,630.00		#DIV/0!
SB	Private:			0.00		n	888.00		#DIV/0!
SB	Community:			0.00		n	521.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	LECTURE HALL (H)	Committee Rooms, Activity Rooms and Boardrooms							
SB	Commercial:	per hour		54.78	63.00	y	59.13	68.00	7.9%
SB	Private:	per hour		43.48	50.00	y	46.96	54.00	8.0%
SB	Community:	per hour		16.52	19.00	y	18.26	21.00	10.5%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	593.00		#DIV/0!
SB	Private:			0.00		n	521.00		#DIV/0!
SB	Community:			0.00		n	445.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	CONFERENCE HALL (H)	Category D							
SB	Commercial:	per hour		143.91	165.50	y	152.17	175.00	5.7%
SB	Private:	per hour		82.61	95.00	y	87.83	101.00	6.3%
SB	Community:	per hour		33.04	38.00	y	35.65	41.00	7.9%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	1,546.00		#DIV/0!
SB	Private:			0.00		n	704.00		#DIV/0!
SB	Community:			0.00		n	491.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18	2017/18	VAT	2018/19	2018/19	% Increase / decrease
				Recalculated excl. VAT	R incl. VAT	Yes/No	Recalculated excl. VAT	R incl. VAT	
	Friday to Sunday								
	THEATRE (H)	Category B							
SB	Commercial:	per hour		328.70	378.00	y	350.43	403.00	6.6%
SB	Private:	per hour		219.13	252.00	y	233.91	269.00	6.7%
SB	Community:	per hour		110.43	127.00	y	118.26	136.00	7.1%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	1,925.00		#DIV/0!
SB	Private:			0.00		n	1,110.00		#DIV/0!
SB	Community:			0.00		n	888.00		#DIV/0!
	BANQUET HALL (H)	Category C							

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:	per hour		252.17	290.00	y	268.70	309.00	6.6%
SB	Private:	per hour		153.04	176.00	y	163.48	188.00	6.8%
SB	Community:	per hour		82.61	95.00	y	87.83	101.00	6.3%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	1,630.00		#DIV/0!
SB	Private:			0.00		n	888.00		#DIV/0!
SB	Community:			0.00		n	521.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18	2017/18	VAT	2018/19	2018/19	% Increase / decrease
				Recalculated excl. VAT	R incl. VAT	Yes/No	Recalculated excl. VAT	R incl. VAT	
	LECTURE HALL (H)	Committee Rooms, Activity Rooms and Boardrooms							
SB	Commercial:	per hour		66.09	76.00	y	70.43	81.00	6.6%
SB	Private:	per hour		54.78	63.00	y	59.13	68.00	7.9%
SB	Community:	per hour		21.74	25.00	y	24.35	28.00	12.0%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:			0.00		n	593.00		#DIV/0!
SB	Private:			0.00		n	521.00		#DIV/0!
SB	Community:			0.00		n	445.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	CONFERENCE HALL (H)	Category D							
SB	Commercial:	per hour		186.09	214.00	y	199.13	229.00	7.0%
SB	Private:	per hour		98.26	113.00	y	105.22	121.00	7.1%
SB	Community:	per hour		38.26	44.00	y	41.74	48.00	9.1%
	Refundable Deposit								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
SB	Commercial:					n	1,546.00		#DIV/0!
SB	Private:					n	704.00		#DIV/0!
SB	Community:					n	491.00		#DIV/0!

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	<u>PRIVATE</u>								
	Individual / Group hiring the premises for the purpose of a celebration/training/providing information for personal, private or non- commercial interest.								
	Example: Weddings, dances, concerts, receptions, private functions, fashions/dog/cats/flower shows, Sport Clubs/Schools, Colleges, Cultural Societies/ Associations, Self Defence Classes.								
	<u>COMMERCIAL:</u>								
	Individuals / Corporate Bodies or any other body hiring the premises for the purpose of retailing/training/providing information for promoting their commercial interest.								
	Example: Political parties, Corporate staff functions, Corporate training , Film shoots, Commercial activity etc.								
	<u>COMMUNITY / CHARITY:</u>								
	(Rotary Club/Round Table/Garden Club) Hiring the premises for a party/ political meeting/ welfare type organization with affiliation to National/Provincial or Government Departments responsible for the provision of social/educational functions or to facilitate the well-being of the broader community.								
	Example: Blood transfusion services, clinics (medical purposes) sport controlling bodies, SA Police service, Church services.								
	<u>SPECIAL CONDITIONS OF HIRE</u>								
	Minimum Charges								
	The applicable minimum charges applies to welfare organisations with a valid WO number and non profit organisations.								
	Lettings after Midnight								
	In the case of letting which continue after midnight the tariff for the period after midnight will be double the hourly rate.								
	Letting after the agreed hour								
	In the case of letting which continue after the agreed hour the tariff for the period after the agreed hour will be the hourly rate plus 50%.								
	Deposits								
	Deposit against damages, additional cleaning charges, taxi fares and other extraneous costs.								
	Preparation and Dismantling Time								

ASSETS AND FACILITIES MANAGEMENT - FACILITIES MANAGEMENT									
CAT	SERVICES RENDERED	UNIT	REMARKS	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	VAT Yes/No	2018/19 Recalculated excl. VAT	2018/19 R incl. VAT	% Increase / decrease
	The lessee is liable to pay the prescribed hourly rate for any time required to prepare or dismantle provided the time does not extend beyond 22H00. Should any additional time after 22 H00 be required the prescribed hourly tariff plus overtime will be required to be paid by the lessee. Should the halls be made available before 10H00 on the day of the lease, the normal hourly tariff will be applicable. The lessee must then however accept the hall in the condition that it is. Should the lessee want to make use of the hall on the day or evening before the day of lease, the hall must be paid for and booked for a minimum amount of 8 hours on the day before the function.								
	Refund of Hire Fees								
	A full refund to be made in case where written notice of cancellation is received in the office of the City Manager at least 30 days before the date of letting commences.								
	Where less than 30 days but more than 13 days notice of cancellation is received, 75% of the total hire fee paid to be refunded.								
	Where 13 days or less notice of cancellation is given, no refund to be made.								
	Right of Admission								
	Where the Hall is leased for a political meeting or any other gathering of whatsoever nature which the general public has been invited to attend, the Lessee shall not refuse admission to the Hall to any person on the grounds of race, sex, creed or denomination.								
	Deposit Category A								
	Seating Capacity (801 and above)								
	Deposit Category B								
	Seating Capacity (401 to 800)								
	Deposit Category C								
	Seating Capacity (201 to 400)								
	Deposit Category D								
	Seating Capacity (10 to 200)								
	Low Income - L								
	Medium Income - M								
	High Income - H								